edmunds

Signature Fonts

Did you know your MCSJ application has the ability to produce electronic signatures on Purchase Orders, Accounts Payable checks, and Payroll checks?

Your MCSJ application will read an electronic signature file produced by a third party company such as <u>Signature-Fonts.com</u>. User defined parameters can be set in the MCSJ application that will assign up to three signatures per Purchase Order or A/P check. The set up process is easy and can be completed in a relatively short amount of time.

To begin the process, verify that you are using a supported form format Laser Blank Purchase Orders, Laser Accounts Payable checks, or Laser Payroll checks.

Click <u>HERE</u> to order your signature font from <u>Signature-Fonts.com</u>.

Once you have received your electronic signature(s), they must be installed on the computer(s) from which you will be printing the forms.

If you have received your Signature and would like instructions on how to install click <u>HERE</u>.

If assistance is needed, email us at <u>Support@EdmundsGovTech.com</u>.